

**MINUTES OF MEETING
CYPRESS BAY WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Cypress Bay West Community Development District held an Emergency Meeting on July 5, 2022 at 12:00 p.m., at Kays Bar-B-Que & Steaks, 1552 West King Street, Cocoa, Florida 32926.

Present at the meeting were:

Chris Tyree	Chair
Robyn Bronson	Assistant Secretary
Roger Van Auker	Assistant Secretary
John Wiggins	Assistant Secretary

Also present were:

Jamie Sanchez	District Manager
Andrew Kantarzhi	Wrathell, Hunt and Associates, LLC (WHA)
Cindy Cerbone (via telephone)	WHA
Jere Earlywine (via telephone)	District Counsel

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Sanchez called the meeting to order at 12:25 p.m. Supervisors Tyree, Bronson, Van Auker and Wiggins were present, in person. Supervisor Fife was not present.

SECOND ORDER OF BUSINESS

Public Comments

No members of the public spoke.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Elected Board of Supervisors (*the following will be provided in a separate package*)

Mr. Kantarzhi, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Tyree, Ms. Bronson, Mr. Van Auken and Mr. Wiggins. The following items were provided and explained:

- A. **Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. **Membership, Obligations and Responsibilities**
- C. **Chapter 190, Florida Statutes**
- D. **Financial Disclosure Forms**
 - I. **Form 1: Statement of Financial Interests**
 - II. **Form 1X: Amendment to Form 1, Statement of Financial Interests**
 - III. **Form 1F: Final Statement of Financial Interests**
- E. **Form 8B: Memorandum of Voting Conflict**

FOURTH ORDER OF BUSINESS

Consideration of 2022-35, Ratifying and Approving Certain Board Actions Approved and Adopted at the Duly Advertised Public Meeting and Public Hearings of the Board of Supervisors Held June 15, 2022

Ms. Sanchez presented Resolution 2022-35 and read the title.

Mr. Earlywine stated that the Resolution is procedural in nature and is being presented in an abundance of caution. Essentially, this covers items that were previously approved and/or adopted at the fully, properly advertised June 15, 2022 meeting wherein members of the public had the opportunity to attend. The Landowner’s Meeting and Election was held on May 18, 2022 but the Oath of Office was inadvertently not administered to the Board Supervisors prior to or at the June 15, 2022 meeting, which is why the Resolution ratifying the actions is necessary.

Mr. Earlywine stated that the justification for the emergency nature of today’s meeting is to facilitate the issuance of bonds as quickly as possible, given the current inflationary environment. The bond validation hearing is scheduled for Friday. He conferred with other Counsel, who is comfortable with the action being taken today. Staff is on track to validate the bonds and move forward with the schedule in a timely manner.

On MOTION by Ms. Bronson and seconded by Mr. Tyree, with all in favor, Resolution 2022-25, Ratifying and Approving Certain Board Actions Approved and Adopted at the Duly Advertised Public Meeting and Public Hearings of the Board of Supervisors Held June 15, 2022, was adopted.

FIFTH ORDER OF BUSINESS

Discussion Future Meeting Location

Ms. Sanchez stated Staff is still coordinating with Palm Bay and will have an update at the August meeting, which will be held at Kays Bar-B-Que & Steaks. At that time, the Board can approve a different location, date and/or time, if needed.

SIXTH ORDER OF BUSINESS

NEXT MEETING DATE: July 20, 2022 at 11:00 A.M.

Asked if the July 20, 2022 meeting will be necessary. Mr. Earlywine replied affirmatively.

○ **QUORUM CHECK**

All Supervisors confirmed their attendance at the July 20, 2022 meeting.

SEVENTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

EIGHTH ORDER OF BUSINESS

Public Comments

There were no public comments.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Wiggins and seconded by Mr. Tyree, with all in favor, the meeting adjourned at 12:32 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]


Secretary/Assistant Secretary


Chair/Vice Chair